

Welcome to MS-CIT 2018

MS-CIT is an Information Technology (IT) literacy course started by MKCL in the year 2002. It has made more than **1 crore** learners IT literate till date. It is the most popular IT Literacy course in Maharashtra.

This Course Comprises Of:

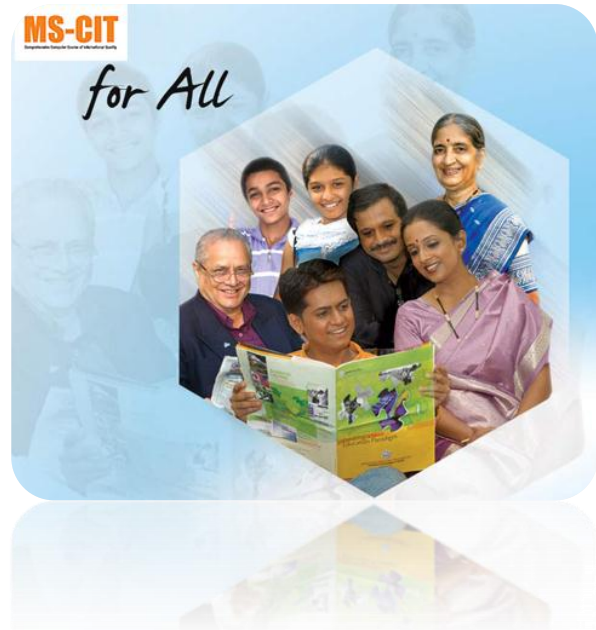
1. Reading and understanding a highly illustrated book
2. eLearning based self-learning sessions through MKCL's eLearning Revolution for All (ERA)
3. Providing hands-on practice sessions.
4. Learning facilitation by certified professionals
5. With academic interactions, assessments, and collaboration

After completing this course, the learners will emerge as confident and versatile users of Information Technology.

Course Syllabus

This course offers the following module

- Computer Basics
- Operating System (Windows 7)
- 21st Century Life Skill
- 21st Century Citizenship Skill
- 21st Century Study Skill
- 21st Century Job Skill
- Word Processing (Microsoft Word 2013)
- Spreadsheet (Microsoft Excel 2013)
- Presentation Graphics (Microsoft PowerPoint 2013)
- Personal Information Manager (Microsoft Outlook 2013)
- Typing Test
- Computer Ethics, Privacy and Security
- Study Material



Eligibility

1. You should have a keen desire to learn Information Technology
2. You should preferably be a 10th Std. passed student. (Not compulsory)

MS-CIT Fees

Revised MS-CIT Fees: (Applicable from January 2018 Batch onwards)

For Mumbai Metropolitan Region Development Authority (MMRDA) Region:

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	4300	4300	N/A
Two Installments	4400	2200	2200

*Total fee is including of Course fees, Examination fees and Certification fees

Except Mumbai Metropolitan Region Development Authority (MMRDA) Region **(for remaining Maharashtra):**

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	3800	3800	N/A
Two Installments	3900	1950	1950

*Total fee is including of Course fees, Examination fees and Certification fees

MS-CIT Duration

Course Duration

Lecture Hours	50 (1 Hour per Day)
Lab Hours	50 (1 Hour per Day)
Self-study	30 Hours
Extra Lab Practice	7 Hours
Extra Classroom Practice	7 Hours
Total Hours	144 Hours

Medium

e-Learning of this course is available in 3 languages:-

- English
- Marathi
- Hindi

Examination Pattern

1. Duration of Exam: 60 minutes (1 Hour)
2. Total Questions: 50, Total Marks: 50
3. Marks per Question : 1
4. All the questions in the examination are divided into 3 levels.
 - Level 1 = Low difficulty level
 - Level 2 = Medium difficulty level
 - Level 3 = High difficulty level

